

ELM CREEK WATERSHED AUTHORITY
Regular Session Meeting
January 9, 2020

Notice is hereby given that a regular meeting of the Board of Directors of the Elm Creek Watershed Authority will be on January 9, 2020, beginning at 7:00 p.m. in the Elm Creek Watershed Authority office, 19 South 25th Street, Temple, Texas.

AGENDA


1. Call to Order.
2. Public Comment.
Citizens who desire to address the Board of Directors on any matter may sign up to do so prior to this meeting. Public comments will be received during this portion of the meeting. Please limit comments to 3 minutes. No discussion or final action will be taken by the Board of Directors.
3. Consideration and possible action to approve the consent agenda:
 - a. Minutes from the previous meetings
 - b. Income/Disbursements
 - c. Budget amendments
 - d. Quarterly Report
4. Discuss, consider and take action if necessary to accept the watershed report as presented.
 - a. Site updates
 - b. NRCS programs
 - c. TSSWCB programs
5. Consideration and possible action to purchase cell phone and equipment for ECWA employee.
6. Adjourn.

The Elm Creek Watershed Authority Board of Directors may adjourn into Executive Session regarding any appropriate provision of the Open Meetings Act on any of the above topics.

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED, READERS LARGE PRINT BRAILLE ARE REQUESTED TO CONTACT ELM CREEK WATERSHED AT 254-778-1961 TWO WORKING DAYS PRIOR TO THE MEETING SO THAT APPROPRIATE ARRANGEMENTS CAN BE MADE.

Dated this 2nd day of January, 2020

Daniel Lesikar, Chairman

By: 
Tricia Mackie, Office Manager

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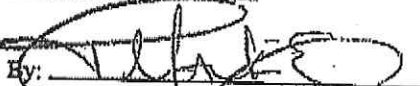
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By: 
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SHELLEY COSTON
 CO. CLK. BELL CO. TX

2020 JAN -2 P 2:21

FILED FOR RECORD

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Daniel Lesicar, Chairman

By: 
Tricia Mackie, Office Manager

FILED _____ M

JAN 02 2020

LINDA WATKINS
CO. CLK. FALLS CO.

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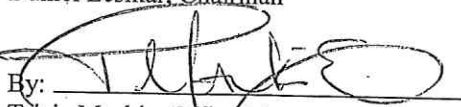
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Daniel Lesikar, Chairman

By: 
Tricia Mackie, Office Manager

THE STATE OF TEXAS
COUNTY OF McLENNAN

8:56 AM

This is to certify that the Notice of a Meeting, a copy of which is attached hereto, was posted on the official bulletin board at the Courthouse, as required by Article 62.52-17 V. T. C. S.

Executed on Jan 7, 2020

J. A. "Andy" Harwell, County Clerk
McLennan County, Texas

By: 
Deputy



RECEIVED
1/9/20



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Daniel Lesikar, Chairman


By: _____

Tricia Mackie, Office Manager

Filed 6 day of Jan
in 2020, At 11:08 A.M.

JODI MORGAN
County Clerk, Milam County, Texas

By Jennifer Houtchett
Deputy



RECEIVED
1/9/20

Handwritten text



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Daniel Leskar, Chairman

By: 

Tricia Mackle, Office Manager

SHELLEY COSTON
CO. CLK. BELL CO. TX

2020 JAN - 2 P 2:21

FILED FOR RECORD



Tricia Mackie

[Log Off](#)

Open Meeting Submission

TRD: 2020000093
Date Posted: 01/07/2020
Status: Accepted
Agency Id: 1199
Date of Submission: 01/07/2020
Agency Name: Elm Creek Watershed Authority
Board: Elm Creek Watershed Authority
Committee: Board of Directors
Date of Meeting: 01/09/2020
Time of Meeting: 07:00 PM (##:## AM Local Time)
Street Location: 19 S. 25th Street
City: Temple
State: TX
Liaison Name: Tricia Mackie
Liaison Id: 1
Additional Information Obtained From: Tricia Mackie, Office Mgr.
Agenda: ELM CREEK WATERSHED AUTHORITY
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Dated this 2nd day of January, 2020 Daniel Lesikar, Chairman

By:
Tricia Mackie, Office Manager

New Submission

[HOME](#) | [TEXAS REGISTER](#) | [TEXAS ADMINISTRATIVE CODE](#) | [OPEN MEETINGS](#)

S.O.S. Acknowledgment of Receipt

From: texreg@sos.texas.gov

To: elmcreekwsa@sbcglobal.net

Date: Tuesday, January 7, 2020, 09:58 AM CST

Acknowledgment of Receipt

Agency: Elm Creek Watershed Authority

Liaison: Tricia Mackie

The Office of the Secretary of State has posted
notice of the following meeting:

Board: Elm Creek Watershed Authority

Committee: Board of Directors

Date: 01/09/2020 07:00 PM "TRD# 2020000093"

Notice posted: 01/07/20 09:58 AM

Proofread your current open meeting notice at:

[http://texreg.sos.state.tx.us/public/pub_om_lookup\\$.startup?Z_TRD=2020000093](http://texreg.sos.state.tx.us/public/pub_om_lookup$.startup?Z_TRD=2020000093)

ELM CREEK WATERSHED AUTHORITY
INCOME AND DISBURSEMENTS
January 9, 2020

As of December 31, 2019 **INCOME AND DISBURSEMENTS**
INCOME

TAX	PRESENT
BELL COUNTY	6,450.21
FALLS COUNTY	195.12
MCLENNAN COUNTY	4,633.44
MILAM COUNTY	<u>13,291.23</u>
TOTAL TAX INCOME	24,570.00

CHECKING ACCOUNT BALANCE **274,975.29**

OTHER INCOME	
USDA/NRCS Reimbursement Site 8 brush control	<u>48,504.00</u>
TOTAL OTHER INCOME	48,504.00

INVESTMENTS				
ACCOUNT	MATURITY	AMOUNT	RATE	PRESENT
CITIZENS NATL BANK #91	12/3/20	600,000.00	1.500	1,356.16
CITIZENS NATL BANK #91	1/7/20	200,000.00	2.100	-
CLASSIC BANK #5323836	2/3/20	150,000.00	2.400	295.89
CLASSIC BANK #5825306	3/13/20	100,000.00	2.400	197.26
MEMBERS CHOICE #1936	05/02/20	249,000.00	2.230	-
FIRST NATL MOODY #113	5/22/20	250,000.00	2.190	915.00
INCOMMONS BANK #7946	7/15/20	250,000.00	2.000	410.96
HORIZON BANK #33068	7/5/20	250,000.00	2.050	421.58
BANCORP SOUTH #93700	9/24/20	250,000.00	1.750	-
AIMBANK #100538548	1/7/20	237,318.57	2.350	457.50
CENTRAL NATL #2828689	1/18/21	250,000.00	1.800	1,495.89
TEXPOOL		95,719.23	1.623	242.95
FIRST NATL MOODY #102	5/14/2020	400,000.00	2.190	720.63
		<u>3,282,037.80</u>		<u>6,513.82</u>

OTHER DISBURSEMENTS		
Patricia Mackie	183.86 mileage reimbursement	2,283.34
Calvin Sanders	375.26 mileage reimbursement	2,860.92
Extraco	payroll tax	1,548.54
Card Services	Dec stmt	712.34
TOTAL OTHER DISBURSEMENTS		<u>7,405.14</u>

11:48 AM
01/09/20
Cash Basis

Elm Creek Watershed Authority
Disbursements
December 13, 2019 through January 9, 2020

	<u>Dec 13, '19 - Jan 9, 20</u>
Ambit Energy	-36.97
Arvell Jungmann	-288.16
ATT	-134.98
Bobby Henson	-509.04
Daniel Lesikar	-654.52
Dean Mikeska	-372.50
DJ Hansen Construction	-243,270.00
DutchTown Deli	-27.92
Espinoza Fence	-2,673.75
Evelyn Sanderson	-100.00
Green's Sausage House	-33.37
Johnny's Steaks & Bar-Be-Que	-436.50
Kathleen Pinckney	-498.20
Mike Maedgen	-367.28
Milam County Clerk	-1.00
National Watershed Coalition	-75.00
Pack-N-Mail	-36.45
Patricia Mackie	-574.26
Ray Jungmann	-419.48
Relhom Properties LLC	-550.00
Robert Fleming	-367.28
Steven Rieves	-346.98
Temple Daily Telegram	-320.00
TOTAL	<u><u>-252,093.64</u></u>

Elm Creek Watershed Authority Profit & Loss Budget vs. Actual January through December 2019

	Jan - Dec 19	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
Income from Taxes	341,695.05	325,000.00	16,695.05	105.1%
Total Income	341,695.05	325,000.00	16,695.05	105.1%
Gross Profit	341,695.05	325,000.00	16,695.05	105.1%
Expense				
Advertising	1,060.05	1,000.00	60.05	106.0%
Allocation (Collection) Expense	4,793.09	6,000.00	-1,206.91	79.9%
Communications	2,140.75	3,500.00	-1,359.25	61.2%
Contract	1,692.80	5,000.00	-3,307.20	33.9%
Contract Labor	0.00	0.00	0.00	0.0%
Director-Per Diem	9,300.00	10,000.00	-700.00	93.0%
Down Stream Structure	0.00	6,000.00	-6,000.00	0.0%
Dues and Subscriptions	325.00	325.00	0.00	100.0%
Easements	0.00	0.00	0.00	0.0%
Elections	0.00	0.00	0.00	0.0%
Insurance	7,916.12	12,000.00	-4,083.88	66.0%
Maintenance	218,344.60	200,000.00	18,344.60	109.2%
Mileage	7,079.35	10,000.00	-2,920.65	70.8%
Miscellaneous	287.57	500.00	-212.43	57.5%
Office Supplies	2,804.88	4,000.00	-1,195.12	70.1%
Payroll Expenses	75,766.05	75,000.00	766.05	101.0%
Professional Fees	12,291.12	20,000.00	-7,708.88	61.5%
Recording Fees	12.00	350.00	-338.00	3.4%
Rent	6,600.00	6,600.00	0.00	100.0%
Tax Increment Zone Payment	20,467.22	26,000.00	-5,532.78	78.7%
Training	1,390.00	6,000.00	-4,610.00	23.2%
Travel & Ent	4,568.48	5,000.00	-431.52	91.4%
Utilities	961.64	1,800.00	-838.36	53.4%
Total Expense	377,800.72	399,075.00	-21,274.28	94.7%
Net Ordinary Income	-36,105.67	-74,075.00	37,969.33	48.7%
Other Income/Expense				
Other Income				
Interest Income	63,943.99	35,000.00	28,943.99	182.7%
Reimbursed Income	221,951.28			
Total Other Income	285,895.27	35,000.00	250,895.27	816.8%
Other Expense				
Reimbursed Expenses	292,182.62			
Total Other Expense	292,182.62			
Net Other Income	-6,287.35	35,000.00	-41,287.35	-18.0%
Net Income	-42,393.02	-39,075.00	-3,318.02	108.5%

SUGGESTED :

↓ Prof fees \$ 6,100.-
 ↓ Down Stream 6,000.-
 ↓ Training 4,000.-
 ↓ Tax Inc. 4,000.-

 \$ 20,100.-

↑ Advertising \$ 100.-
 ↑ Maint. 19,000.-
 ↑ Payroll 1,000.-

 20,100.-

ELM CREEK WATERSHED AUTHORITY
Monthly Report – 1/9/2020

Operation and Maintenance

Request for quotes will be sent later this month for spring maintenance activities including fertilization (12 Sites/146.8 acres), broadleaf weed control (18 sites/239.8 acres), broadleaf weed + Johnson grass control (10 sites/102.3 acres), and mowing (6 sites/45.9 acres). TSSWCB O&M program grants have been approved for these activities totaling \$42657.50. The existing project agreement with NRCS will provide reimbursement of about \$7600 for O&M activities at Site 34, including fertilization and weed control this spring.

TSSWCB O&M grant approved for fence replacement at Site 24 that will be done at the conclusion of the NRCS remedial repairs. A request for quotes will be sent out in early March.

Five sites were found to be in non-compliance with ECWA grazing policy during December dam inspections: Sites 2, 15, 22, 23 and 37. All of these sites have fences and gates that are in good condition for management and exclusion of livestock. The primary problems are continuous access to livestock, resulting in trampling and trailing, and overgrazing. Letters will be sent to each of the owners and operators at these sites to remind of policy and potential limitation or restriction of grazing if abuse continues. These are sites with recurring non-compliance.

NRCS Remedial Repairs

Wave berm repair and rock protection at Site 8 was completed December 21.

The pre-bid conference and site showing was held December 16 for berm repairs and rock protection at Site 22 and Site 24. Six general contractors were in attendance. Bids will be opened January 15, 2020 and construction at Site 24 should start early February.

TSSWCB Repair Program

Survey and geotechnical investigations are completed at Site 23 and Site 39. These activities are now underway at Site 8. Survey and geotech data will be used for design of TSSWCB funded upgrade/rehab at the three sites.

NRCS construction office staff are continuing engineering survey and design of plunge basin repairs approved for TSSWCB funded repairs at Sites 13R, 15, 26, 31, 32, 37, 38, and 43 and rock chute repair at Site 14. Draft designs are in review for plunge basin repairs at Site 15 and 13R, and rock chute repair at Site 14. These 3 projects will be bundled in the first contract and construction could start this summer.

ELM CREEK WATERSHED AUTHORITY
OFFICIAL MINUTES
January 9, 2020

Elm Creek Watershed Authority, Board of Directors, met in regular session on
January 9, 2020, at 19 South 25th Street, Suite 500, Temple, Texas

Directors present: Bobby Henson, Steve Rieves, Daniel C. Lesikar, Ray Jungmann, Dean Mikeska and Arvell Jungmann

Others present: Tricia Mackie

The meeting was called to order by Daniel C. Lesikar, Chairman, at 7:00 p.m.

Consent Agenda: Bobby Henson made a motion to approve the regular meeting minutes as mailed. The motion was second by Ray Jungmann. Motion passed.

Income and Disbursements were read aloud by Tricia Mackie. A motion was made by Bobby Henson to receive, approve and file income and disbursements. Dean Mikeska second the motion. Motion passed.

Tricia Mackie presented suggestions for amending the 2019 budget. Mrs. Mackie recommended decreasing Professional Fees \$6100, Downstream Structures \$6000, Training \$4000 and Tax Increment Zone \$4000; and increasing Advertising \$100, Maintenance \$19,000 and Payroll \$1000. Arvell Jungmann made a motion to amend the budget as suggested. Bobby Henson second the motion.

2020 budget-no action at this time.


Tricia Mackie presented the 4th Quarter Report. Bobby Henson made a motion to accept, file and approve the quarterly report. Ray Jungmann second the motion. Motion passed.


Watershed Report: The watershed report was read by Tricia Mackie. A motion was made by Dean Mikeska to approve the watershed report. Arvell Jungmann second the motion. Motion passed.

Purchase equipment: A motion was made by Bobby Henson to purchase an iPhone and equipment for Calvin Sanders. Arvell Jungmann second the motion. Motion passed.

Adjourn: Dean Mikeska made a motion to adjourn. Arvell Jungmann second the motion. Motion passed. Meeting adjourned at 7:23 p.m.

ATTEST:


Daniel C. Lesikar
Chairman


Steve Rieves
Vice-Chairman

